

MINUTES
North Texas Regional Library System
Board of Directors Meeting
September 25, 2008

The North Texas Regional Library System Board of Directors held a meeting on September 25, 2008 at North Texas Regional Library System, 6320 Southwest Blvd., Suite 101, Fort Worth, Texas, 76109.

Board Members Present: Ray Stephens, Vice Chair, Region 3
Patricia Jefferson, Region 2
Kay Clark, Region 4
Kenneth Haas, Region 6
Dana Wood, Region 1, Via Video Conference
Joseph Brawner, Treasurer, At Large
Adam Wright, Executive Director, *ex-officio member*

Board Members Absent: Barbara Chayer, Chair, Region 7, Bill Whiteside,
Region 5, Cecil Carter, Parliamentarian, At Large

NTRLS Staff Present: Carolyn Brewer, Nell Callison, Lynn Gritta

Guests Present: None

ASSIGNMENTS/ACTIONS ACCEPTED:

Adam Wright will have a fundraising letter drafted next week for Board consideration.

MOTIONS:

Agenda Items B. Approval of Consent Agenda. Jefferson moved to approve entire Consent Agenda. Wood seconded. Passed.

Agenda Item D. Election of Board Officers. Clark moved to approve the tallied election results. Jefferson seconded. Passed.

Agenda Item I. Adoption of fall fundraising campaign theme. Wood moved to approve. Clark seconded. Passed.

Agenda item I. Adoption of "dba" for Board Fundraising. Jefferson moved to accept chosen name. Haas seconded. Passed.

A. CALL TO ORDER

Vice Chair Ray Stephens called the meeting to order at 10:05 am.

B. CONSENT AGENDA

- 1. Approval of August 28, 2008 Meeting Minutes**
- 2. Consideration of Accountant Contract**
- 3. Consideration of Executive Director Review Process**
- 4. Consideration of NTRLs Volunteer Program**

Pat Jefferson made a motion to approve all items on the Consent Agenda. Dana Wood seconded. All were in favor. The motion passed.

C. APPOINTMENT OF AND OATH OF OFFICE FOR NEW BOARD MEMBER

Ken Haas took the oath of office as administered by Ray Stephens and gave a history of his extensive business experience and community service.

D. ELECTION OF NTRLs BOARD OF DIRECTORS

Board members cast votes on ballots to elect officers and the results are as follows: Barbara Chayer - Chair, Ray Stephens - Vice Chair, Patricia Jefferson - Secretary, Joseph Brawner - Treasurer, and Cecil Carter - Parliamentarian. Kay Clark made a motion to accept the tallied report of election of officers. Pat Jefferson seconded. All in favor. The motion passed.

E. BOARD REPORTS

Ken Haas reported on the Azle Public Library receiving contributions of eight million dollars from a very generous benefactor, Jane Rector. Adam Wright reported that Newark Library hours were cut back to twenty a week and the entire staff resigned. As of October 1, there is no staff in place.

Ray Stephens asked members to report on annual book sales. Kay Clark reported that Saginaw generates \$50 to \$300 monthly from book sales. Other members also reported they have annual book sales and most have areas designated in their libraries for used book sales.

F. MONTHLY FINANCIAL REPORTS

Adam briefly reported that NTRLs has a stable financial foundation for FY2009 and the first drawdown was completed. There are a few issues Walt Hatter is having setting up some new reports.

G. EXECUTIVE DIRECTOR'S REPORT

Adam reported the Center for Nonprofit Management has an "Excellence in Communications" award and the O2U program is one of three finalists. This is a prestigious honor and Nell Callison and Carolyn Brewer will be

attending the banquet in Dallas at the Anatole. CNM sent a videographer who interviewed Nell for about 30 minutes.

Adam also mentioned that the Shared Integrated Library System consortium was still being considered by TSLAC for a grant.

He reported that Alvarado and Seymour were offering ESL classes and one-on-one tutoring as part of the Libraries for Literacy program. Adam also briefly discussed changes in the Systems Act, most of which did not affect us due to nonprofit status. The Bylaws Committee will be meeting to discuss accepting multi-type libraries and the logistics of accepting them as members. If they agree to accept them, Adam would present a plan at the next System Assembly Meeting for members to consider.

H. COMMITTEE REPORTS

None at this time.

I. DISCUSSION OF SYSTEM DEVELOPMENT ACTIVITIES

Lynn Gritta accepted a position as Development Assistant for ten hours weekly. Adam proposed the fall fundraising campaign and letters will be drafted for consideration next week by the Board. The theme is "Helping North Texas Libraries Transform Lives." Dana Wood made a motion to accept the fall campaign theme. Kay Clark seconded. All in favor.

The motion passed.

There was discussion on what name the Board would adopt for its "dba" with four choices being proposed. Pat Jefferson made a motion to adopt the name "North Texas Library Partners" as its "dba." Ken Haas seconded. All were in favor. The motion passed.

J. PUBLIC PARTICIPATION

There was none.

K. ANNOUNCEMENTS

Adam mentioned that discussion on the Tutor.com contract and staff health insurance will be on the October agenda.

Pat Jefferson asked for the meeting schedule to be sent to library Lay Representatives or the Library Directors with a message that they need to forward to their Lay Reps.

Adam asked for the Board Members to send notice if they cannot attend their Region meeting.

Tanya Ochoa in Ponder received a grant and publicity for her library.

L. SET DATE OF NEXT MEETING

The next meeting was set for Thursday, October 23, 2008 at 10:00 am.

M. ADJOURNMENT

Ray Stephens adjourned the meeting at 11:36 am.

Approved by _____

Date _____