

MINUTES
North Texas Regional Library System
Board of Directors Meeting
May 22, 2008

The North Texas Regional Library System Board of Directors held a meeting on May 22, 2008 at North Texas Regional Library System, 6320 Southwest Blvd., Suite 101, Fort Worth, Texas, 76109.

Board Members Present: Barbara Chayer, Chair, Region 7
Ray Stephens, Vice Chair, Region 3
Bill Whiteside, Region 5
Carl E. Campbell, Jr., Treasurer, Region 6
Cecil Carter, Parliamentarian, At Large
Joseph Brawner, At Large
Dana Wood, Region 1, Via Video Conference
Adam Wright, Executive Director, *ex-officio member*

Board Members Absent: Patricia Jefferson, Kay Clark

NTRLS Staff Present: Alisa Hunter, Lynn Gritta
Guests Present: Leanna Cowan, Betty Whiteside

ASSIGNMENTS/ACTIONS ACCEPTED:

Adam tasked with finding contact information of board members from the other Texas systems.

Adam tasked with finding a 15 year report from TSLAC of state funding levels for Texas libraries and systems.

MOTIONS:

Agenda Item B. Approval of March and April minutes. Whiteside moved to approve. Stephens Seconded. Passed.

Agenda item G. TANG Grant. Carter moved to approve filing TANG Grant as written. Campbell Seconded. Passed.

Agenda Item H. Transfer of 401K Funds. Carter moved to approve transfer of 401K funds. Stephens seconded. Passed.

Agenda item I. NTRLS Retreat Proposal. Wood made a motion to establish the retreat for July 24, 2008. Carter seconded. Passed.

Agenda item K. Terminate Pitney Bowes Lease. Whiteside moved to terminate lease. Carter seconded. Passed.

Agenda item L. Sublease Agreement. Carter moved to approve the sublease agreement between NTRLS and LFNT. Wood seconded. Passed.

A. CALL TO ORDER

Chair Barbara Chayer called the meeting to order at 9:59 am. Barbara asked Joseph Brawner if he was serving on any other library boards and he stated that he was not.

B. CONSENT AGENDA

1. Approval of March 27 and April 24, 2008 meeting minutes

Bill Whiteside moved to approve the minutes. Ray Stephens seconded. All were in favor. The motion passed.

C. BOARD REPORTS

There were no Board reports.

D. MONTHLY FINANCIAL REPORTS

Adam Wright noted this will probably be the last year with slush funds for spend down. Adam called Frost Bank to inquire about fees increasing. NTRLS account classifications were changed from Treasury to Business which decreases monthly fees drastically.

E. EXECUTIVE DIRECTOR'S REPORT

Adam briefly reported on the hacker attack on the NTRLS server. Judy Daniluk worked quickly and diligently to repair any damage done. Two grants were applied for – Tocker and Chesapeake totaling \$150,000. The FW Star Telegram called and interviewed Adam for 30 minutes regarding R.E.A.D. and the story will appear in the weekend paper. Overdrive is up and running with no major issues. Adam wrote letters to TSLAC asking for a commitment that the ILL Task Force findings will be included in the evaluation of the ILL system.

F. COMMITTEE REPORTS

There were no Committee reports.

G. CONSIDERATION OF TANG GRANT

Adam explained the TANG Grant funds the IT Specialist salary and 10 hours of Judy's salary. He also mentioned the grant will no longer cover New Horizons training. Cecil Carter moved to approve filing the TANG Grant as it is written. Carl Campbell seconded. All were in favor. The motion passed.

H. CONSIDERATION OF RESOLUTION TO TRANSFER 401K FUNDS

Adam briefed the board on the transfer of assets from Odyssey Onesource to ADP. Cecil Carter made a motion to approve the resolution to transfer 401K funds. Ray Stephens seconded. All were in favor. The motion passed.

I. CONSIDERATION OF NTRLS RETREAT PROPOSAL

Adam reported briefly on the NTRLS, LFNT, and the Board of Directors retreat planned for July 24, 2008. It will be a day retreat at the office to discuss system development and the outcome should be a written plan for system development. Dana Wood moved to approve the retreat for July 24, 2008. Cecil Carter seconded. All were in favor. The motion passed.

J. SYSTEM DEVELOPMENT ACTIVITIES

Alisa Hunter reported on the Libraries for Literacy project and Close the Book on Hunger fundraiser with the Tarrant County Food Bank. Fourteen libraries have agreed to participate by collecting donated food in their libraries, seven declined, and four have not responded. Donations toward the literacy project total \$6,575.00 to date and the funding will be used for literacy instruction classes and ESL classes.

Adam stated that his goal was to get NTRLS on the radar screen of foundations and gain brand awareness.

Leanna Cowan from the Library Foundation of North Texas then reported on upcoming fundraisers planned. Bonnell's Restaurant is hosting a dinner and silent auction and the charge is \$100.00 a plate. John Bonnell wants only his overhead covered and all other funds will be donated to the foundation. LFNT has a goal to raise \$500,000 for collection development for NTRLS member libraries and also help raise funds for operational grants.

K. CONSIDERATION OF LETTER TO END PITNEY-BOWES LEASE

Adam reported that NTRLS would save at least \$2,000 yearly if we terminate the lease with Pitney-Bowes. Bill Whiteside moved to approve the letter to terminate the lease agreement with Pitney-Bowes. Cecil Carter seconded. All were in favor. The motion passed.

L. CONSIDERATION OF SUBLEASE AGREEMENT WITH LIBRARY FOUNDATION OF NORTH TEXAS

The sublease agreement between NTRLS and LFNT was discussed. The vacant meeting space could also be used for system development work as it would be leased by the Foundation. Adam expounded on the System Grant restrictions in regards to system development activities and grant writing. Cecil Carter moved to approve the sublease agreement between

NTRLS and LFNT. Dana Wood seconded. All were in favor. The motion passed.

M. PUBLIC PARTICIPATION

Adam, at the request of Kay Clark, opened up the discussion on the resolution adopted by the CTLS Board of Directors. He stated that historically, resolutions like this are not adopted by the state. From an advocacy standpoint, the measures that have been taken in the past twenty years are not working. There was a lively discussion on how to effectively reach legislators to be proactive for library funding and also how to engage library directors to be more assertive in that effort. Barbara mentioned that librarians should form a type of union to confront legislators. Leanna mentioned that many directors are concerned about the repercussions of being assertive and some could lose their jobs. Their role is limited by their city governments. Ray spoke about the Texas Municipal League and their role in helping libraries push for funding. It was suggested to possibly send a resolution to TLA who has a lobbyist on staff. It was decided that every library director, board member, and system coordinator should write letters to their legislators regarding funding issues.

N. ANNOUNCEMENTS

None.

O. SET DATE FOR NEXT MEETING

The next meeting was set for Thursday, June 26, 2008 at 10:00 am.

P. ADJOURNMENT

Barbara Chayer adjourned the meeting at 11:38 am.

Approved by _____

Date _____