

MINUTES  
North Texas Regional Library System, Inc.  
Board of Directors Meeting  
June 22, 2006

The North Texas Regional Library System Board of Directors held a meeting on June 22, 2006 in the System office meeting room, 6320 SW Blvd., Ft. Worth, TX 76109.

Board Members Present: Bill Whiteside, Chair, Region 5  
Ed Pennington, Vice-Chair, Region 6  
Randy Shaeffer, Secretary, Region 4  
Irene Lambert, Parliamentarian, Region 1, *via videoconference*  
Margaret Irby Nichols, Region 3  
Barbara Chayer, Region 7  
Lynne Handy, Executive Director, *ex-officio member*

Board Members Absent: Phil Herskowitz, Treasurer, Region 2

NTRLS Staff Present: Adam Wright, Assistant Director  
Samantha Edwards, Resource Coordinator

Guests Present: Eugene Stockton, Roanoke Public Library

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## **A. CALL TO ORDER**

Chair Bill Whiteside called the meeting to order at 10:00 a.m.

## **B. CONSENT AGENDA:**

### **1. APPROVAL OF MAY 25, 2006 MEETING MINUTES**

Barbara Chayer moved to accept the consent agenda. Randy Shaeffer seconded. The motion passed.

## **C. BOARD REPORTS**

Margaret Irby Nichols reported that Denton County has begun to distribute money to the Denton County libraries in one lump sum. Denton County libraries have formed a committee to discuss disbursement.

Randy Shaeffer reported that the John Ed Keeter Public Library in Saginaw is having a successful Summer Reading Program with children and teens.

Ed Pennington reported that Benbrook Public Library has nearly twice the enrollment that it had a year ago for the Summer Reading Program.

Bill Whiteside reported that the Hurst Public Library's Summer Reading Program and the Northeast Tarrant Reads program are underway. The Northeast Tarrant Reads program is spotlighting the book, *Isaac's Storm*.

Irene Lambert reported that Lesley Daly was named official Library Director for Wichita Falls Public Library. She also reported that the One Book, One Community Project is on hold.

## D. MONTHLY FINANCIAL REPORT

Lynne Handy reviewed the May 2006 Financial Report. Ed Pennington moved to accept the report. Randy Shaeffer seconded. The motion passed.

## E. EXECUTIVE DIRECTOR'S REPORT

**Spring Regional Meeting...**We finished the last regional meeting on May 31 at White Settlement.

**Coordinators Meeting:** On June 14 and 15, Adam Wright and I attended the Coordinators/TSLAC Meeting in Austin.

**Rule 1.83:** Two years ago, new conditions were added to the list of requirements for system membership. Deborah Littrell gave the coordinators lists containing names of libraries, which would fail to meet those requirements if action were not taken by July 31, 2006. I called the directors whose libraries were on the list. As it turned out, all had failed to check the correct box on the annual report form, either through simple error or through not understanding the question. All are in good standing now.

**Loan Star Libraries (LSL) in FY 2008-2009:** Tutor.com (live homework help) sales representatives are making direct approaches to state legislators. They are talking to, but not working with TSLAC staff. In some states, legislators have listened to tutor.com representatives and purchased their product. TSLAC will craft a way to include live homework help in its LSL request. There is worry that if legislators decide to fund tutor.com, they will not provide new money, but take from existing funds in LSL. Legislators might also question the use of LSL funds for operating expenses, which is the big selling point TSLAC used to justify taking collection development funds away from systems.

**Rural Library Sustainability Grant:** The Gates Foundation is focusing on sustaining public access to computing through libraries. Texas is included in the third wave of this grant. Gates is focusing on advocacy at the local level. Two people will go to the Gates compound for training and then provide workshops around the state.

**Outcomes:** Deborah completed the LSTA report and concluded we all could do a better job showing what we do. TSLAC will work more closely with logic models and reporting, starting this fiscal year (2006). She asked: How do people aggregate data so it shows something? When asked if she'd approached other states to see how they did it, she said no.

**Non-Profit Management Class:** Adam Wright is attending a series of classes on Non-Profit Management at Brookhaven College in Dallas.

**Tall Texan Institute:** Carolyn Davidson attended the Tall Texan Institute June 12 – 16 at the Canyon Oaks Ranch near Wimberly, Texas.

**AMA Training:** Carolyn is attending Trainers Creativity Day Camp in Austin this week.

**Meeting with TWU:** Adam Wright and I met with Dr. Jeng and Dr. Martin on June 8 to discuss partnership projects: a children's symposium (August 2007) and public library development. Drs. Jeng and Martin said they wanted to move TWU into position as the public librarians' library school.

**Floating Holidays in FY 2007:** Staff receives two floating holidays at Christmas and one floating holiday on Independence Day. Staff chose December 26 and 27, 2006 as the Christmas floating holidays and July 5, 2007 as the Independence Day floating holiday.

Lynne Handy also reported that the Texas State Library Sunset Self Evaluation Report (Policy 8) requests changing the language in Sec. 441.123 and Sec 441.135 from "shall" to "may."

TLA has opposed the suggested change. Margaret Irby Nichols moved that the Board also oppose the proposed change of “shall” to “may” in Policy 8. Ed Pennington seconded. The motion passed.

## **F. COMMITTEE REPORTS**

### **1. SERVICES PLANNING COMMITTEE REPORT**

There were no committee reports.

## **G. DISCUSSION OF LEASE/SET BOARD COMMITTEE FOR LEASE OPTIONS**

Chair Bill Whiteside tabled this agenda item.

## **H. APPROVAL OF JEFFERSON WELLS FINAL AUDIT REPORT**

### **1. UPDATE ON AUDIT RECOMMENDATIONS**

Ed Pennington moved to approve the audit report with the stipulation that Jefferson Wells will change the section referring to the bylaws. Randy Shaeffer seconded. The motion passed.

## **I. APPROVAL OF FY 2007 TANG APPLICATION**

Adam Wright overviewed the TANG application for FY 2007. Margaret Irby Nichols moved to accept the TANG application. Irene Lambert seconded. The motion passed.

## **J. APPROVAL OF CHANGES TO BUSINESS PLAN (AUDIT RECOMMENDATIONS)**

Barbara Chayer moved to approve the changes to the Business Plan based on the audit recommendations. Margaret Irby Nichols seconded. The motion passed.

## **K. DISCUSSION OF STATE LIBRARIAN'S RESPONSE TO BOARD LETTER**

Board members discussed the State Librarian's response to the Board letter regarding the contract. The general consensus of the Board was to engage the State Library in the process of selecting and searching when the time comes to hire an Executive Director. Chair Bill Whiteside appointed Margaret Irby Nichols, Randy Shaeffer, and Bill Whiteside to a sub-committee to set policies for searching for and selecting an Executive Director when the time comes. The Board sub-committee will meet in August, 2006.

## **L. DISCUSSION OF NTRLS' FUND RAISING AND GRANT WRITING PROGRAMS**

Lynne Handy recommended moving current fund raising projects to the Foundation. Margaret Irby Nichols moved that a proposal be made to the Library Foundation of North Texas, Inc. to take over the handling of money for fund raising projects. Barbara Chayer seconded. The motion passed.

## **M. MEMBER PARTICIPATION/ANNOUNCEMENTS**

There were no announcements.

**N. SET DATE OF NEXT MEETING**

Chair Bill Whiteside set August 24, 2006 at 1:00 p.m. as the date of the next Board of Directors Meeting.

**O. ADJOURNMENT**

Chair Bill Whiteside adjourned the meeting at 11:45 a.m.

Approved by \_\_\_\_\_

Date \_\_\_\_\_