

MINUTES  
North Texas Regional Library System  
Board of Directors Meeting  
April 22, 2010

The North Texas Regional Library System Board of Directors held a meeting on April 22, 2010 at NTRLS, 6320 Southwest Blvd, Suite 101, Fort Worth, TX, 76109.

Board Members Present: Barbara Chayer, Chair, Region 7  
Ray Stephens, Vice Chair, Region 3  
Bill Whiteside, Region 5  
Cecil Carter, Parliamentarian, At Large  
Kenneth Haas, Region 6  
Joseph Brawner, Treasurer, At Large  
Patricia Jefferson, Region 2  
Kay Clark, Region 4  
Dana Wood, Region 1, via videoconference  
Adam Wright, Executive Director, *ex-officio member*

Board Members Absent: None  
NTRLS Staff Present: Lynn Gritta, Carolyn Davidson Brewer  
Guests Present: None

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**ASSIGNMENTS/ACTIONS ACCEPTED:**

None.

**MOTIONS:**

Agenda Items B.1. Approval of Minutes. Carter moved to approve. Clark seconded. Passed.  
Agenda Item H. Approval of RFP for Lease. Carter moved to approve. Stephens seconded. Passed.

**A. CALL TO ORDER**

Chair Barbara Chayer called the meeting to order at 10:00 am.

**B. CONSENT AGENDA**

**1. Approval of March 25, 2010 Meeting Minutes**

Cecil Carter made a motion to approve the minutes with a minor correction. Kay Clark seconded. All were in favor. The motion passed.

**C. BOARD REPORTS**

Ken Haas reported the Azle Library Trust netted \$50,000 from a fundraiser. Pat Jefferson raised concerns in Wise County about libraries losing their accreditation. There was some discussion that some 200 libraries statewide may lose their accreditation.

**D. MONTHLY FINANCIALS**

Adam Wright reported the financials are in good shape, but he did mention there may be some cash flow issues regarding monthly drawdowns.

## **E. EXECUTIVE DIRECTOR'S REPORT**

Carolyn reported that the TWDL classes she is teaching for Texas Workskills Development in Libraries are going very well and the feedback has been great. Adam reported NTRLS @ Your Library went very well in Forest Hill. Librarian Live received some great publicity from LIBUNLIMITED at the University of North Texas.

Justin Public Library joined NTLC and Adam reiterated there were impact fees built in to the consortium to help alleviate price increases as smaller, rural libraries joined.

Five NTLP staff members attended TLA and Adam Wright chaired the Technology Taskforce.

Adam reported the Abilene Library Consortium received a \$2 million grant to digitize all library inventories. NTLP will seek an IMLS grant and possibly approach Priddy for the same type of grant Abilene received. He also reported additional stress due to the TANG Grant and SYNG Grant being due in the same month.

## **F. COMMITTEE REPORTS**

There were none.

## **G. DISCUSSION OF SYSTEM DEVELOPMENT**

Adam reported Close the Book on Hunger is being well publicized on twitter, facebook, corporate and private mailings and the CTBH website which he created this year. CTBH has received \$2,500 in contributions so far.

Libraries for Literacy contacted several foundations for contributions and is creating a laundry list.

LFNT is brainstorming ideas like creating a library game, trivia nights and spelling bees for fundraising.

## **H. DISCUSSION AND CONSIDERATION OF RFP FOR LEASE**

Adam gave an update on the RFP for Lease and spoke about the staff becoming more mobile and virtual. He expounded on the savings NTLP would garner by decreasing square footage to about 1,500 square feet. There was discussion about job performance becoming results driven and that disciplinary measures would be taken if staff does not complete their tasks. Cecil Carter made a motion to approve the RFP for Lease as written. Ray Stephens seconded. All were in favor. The motion passed.

## **I. DISCUSSION OF BUSINESS REFERENCE**

The fee-based business reference service started by NTLP now has a website created by Adam [www.informationfluency.biz](http://www.informationfluency.biz). He gave a demo of the site for the Board. There was much discussion about contracting out reference work and sharing the revenue because NTLP staff is already overburdened. Face to face classes will be offered for \$150.00. An information fluency training program will be designed and offered to companies with small to mid-size companies being targeted. NTLP can also create custom reports for companies. Carolyn joined the Association of Independent Information Professionals and may find contract labor within their ranks and also market to librarian graduates who are job hunting. Joseph Brawner mentioned partnership with organizations like SCORE in North Richland Hills. To date, \$400 was spent on dues to join the AIIP and \$100 spent on creating the website. The Board approved the progression of the service.

**J. PUBLIC PARTICIPATION**

There was none.

**K. ANNOUNCEMENTS**

There were none.

**L. SET DATE OF NEXT MEETING**

The next meeting was set for May 27, 2010 at 1:00 pm.

**M. ADJOURNMENT**

Barbara Chayer adjourned the meeting at 11:26 am.

Approved by \_\_\_\_\_

Date \_\_\_\_\_