

MINUTES
North Texas Regional Library System
Board of Directors Meeting
January 28, 2010

The North Texas Regional Library System Board of Directors held a meeting on January 28, 2010 at the Denton Public Library, North, 3020 N. Locust Street, Denton, TX 76209.

Board Members Present: Barbara Chayer, Chair, Region 7
Bill Whiteside, Region 5
Cecil Carter, Parliamentarian, At Large
Joseph Brawner, Treasurer, At Large
Kenneth Haas, Region 6

Board Members Absent: Kay Clark, Region 4, Ray Stephens, Vice Chair, Region 3, Patricia Jefferson, Region 2, Dana Wood, Region 1, Adam Wright, Executive Director, *ex-officio member*

NTRLS Staff Present: Carolyn D. Brewer, Lynn Gritta

Guests Present: Don Richardson

ASSIGNMENTS/ACTIONS ACCEPTED:

Lynn Gritta will log all email votes on a spreadsheet for next meeting.

MOTIONS:

Agenda Items B. Approval of Minutes. Carter moved to approve. Haas seconded. Passed.

Agenda Item G. Approval of Long Range Plan 2012-2013. Whiteside moved to approve. Carter seconded. Passed.

A. CALL TO ORDER

Chair Barbara Chayer called the meeting to order at 12:45 pm.

B. CONSENT AGENDA

1. Approval of October 22, 2009 Meeting Minutes

Cecil Carter made a motion to approve the minutes. Ken Haas seconded. All were in favor. The motion passed.

C. BOARD REPORTS

There were none.

D. MONTHLY FINANCIALS

Carolyn Brewer reiterated the process of state regulations for monthly drawdowns that may cause account fluctuations. NTRLS has requested from the bank that the \$12.00 monthly administration fee be waived.

E. EXECUTIVE DIRECTOR'S REPORT

Carolyn reported that image audits and collection analysis are most frequent consulting requests from our libraries. The Paducah site visit went great and Curtis Burton is very enthusiastic. She expounded on exactly what the Accessibility Fairs entail and how the response has been even greater than expected and unmet needs have definitely been touched in answer to Cecil Carter's question.

Fifteen scholarships have been awarded under the SYNG Grant for the Certified Public Library Administrator Program. There are 52 classes scheduled in 27 libraries for the Workskills Development program. Joe Brawner asked if NTRLS could put a report in place listing all the accomplishments and accolades of the System so the State Library would be aware and Carolyn mentioned that she and Adam had discussed the same idea. The State is requiring more Outcome Based Evaluations.

F. COMMITTEE REPORTS

There were none.

G. CONSIDERATION OF TSLAC LONG RANGE PLAN 2012-2013

Carolyn highlighted a few topics of the Long Range Plan including the survey results from member libraries regarding layoffs, reduced hours, hiring freezes, and budget cuts. She mentioned the Overdrive program (audio books) has grown from a circulation of 700 to 10,000 in a year and a half and 26 titles to 1,300 titles. The State has stricter rules for Outcome Based Evaluations and is requiring those in report form. Bill Whiteside made a motion to approve the Long Range Plan 2012-2013 as written. Cecil Carter seconded the motion. All were in favor. The motion passed.

H. REPORT ON AUDIT – KIRK AND RICHARDSON

Don Richardson from Kirk and Richardson, Auditors, presented to the Board there were no non-compliance issues, no control problems, and no significant findings to report. There were some minor areas the auditor recommended changes in and NTRLS has rectified those issues in bonus checks, tracking gift cards, and purchase orders.

I. PUBLIC PARTICIPATION

There was none.

J. ANNOUNCEMENTS

There were none.

K. SET DATE OF NEXT MEETING

The next meeting is set for February 25, 2010 at 10:00 am.

L. ADJOURNMENT

Barbara Chayer adjourned the meeting at 2:15 pm.

Approved by _____

Date _____