

MINUTES
North Texas Regional Library System
Board of Directors Meeting
October 22, 2009

The North Texas Regional Library System Board of Directors held a meeting on October 22, 2009 at North Texas Regional Library System, 6320 Southwest Blvd., Suite 101, Fort Worth, Texas, 76109.

Board Members Present: Barbara Chayer, Chair, Region 7
Ray Stephens, Vice Chair, Region 3,
Bill Whiteside, Region 5
Patricia Jefferson, Region 2
Cecil Carter, Parliamentarian, At Large
Joseph Brawner, Treasurer, At Large
Kenneth Haas, Region 6
Dana Wood, Region 1, Via Video Conference
Adam Wright, Executive Director, *ex-officio member*

Board Members Absent: Kay Clark, Region 4,
NTRLS Staff Present: Carolyn D. Brewer, Paul Waak, Lynn Gritta
Guests Present: None

ASSIGNMENTS/ACTIONS ACCEPTED:

Adam Wright will draft fundraising letters for each board member.

MOTIONS:

Agenda Items B. Approval of Minutes. Jefferson moved to approve. Haas seconded. Passed.

Agenda Item B. Approval of SYNG Grant Contract. Haas moved to approve. Jefferson seconded. Passed.

Agenda Item H. Approval of Tutor.com contract. Jefferson moved to approve. Chayer seconded. Passed.

Agenda Item J. Approval of System Development Plan. Carter moved to approve. Jefferson seconded. Passed.

Agenda Item L. Approval of Priddy Charitable Trust Grant. Carter moved to approve. Chayer seconded. Passed.

A. CALL TO ORDER

Chair Barbara Chayer called the meeting to order at 10:02 am.

B. CONSENT AGENDA

1. Approval of September 24, 2009 Meeting Minutes

Pat Jefferson made a motion to approve the minutes. Ken Haas seconded. All were in favor. The motion passed.

2. Consideration of SYNG Grant Contract

Ken Haas made a motion to approve the SYNG Grant Contract. Pat Jefferson seconded. All were in favor. The motion passed.

C. BOARD REPORTS

Dana Wood reported the Region 1 meeting was very informative and fun. Barbara Chayer reported Region 7 meeting had low attendance, but went very well. Adam Wright, Judy Daniluk and Paul Waak created a budget quiz to interject a little fun into the meetings. The quiz was welcomed by all. There was discussion about bringing in a vendor at future Region meetings and offer doorprizes to encourage attendance. Barbara suggested possibly sending an NTRLS staff member to fill in at rural libraries so they can attend. Joseph Brawner suggested interactive meetings online.

D. MONTHLY FINANCIALS

Adam Wright explained the difficulties encountered during year end spend down and that some funds were returned to TSLAC. He briefed the board on the state regulations for monthly drawdowns.

E. EXECUTIVE DIRECTOR'S REPORT

Adam reported hiring Aera Yoon as SYNG Grant Coordinator. The Tarrant Literacy Coalition, a newly formed nonprofit, and NTRLS are beginning a partnership and NTRLS will submit a proposal to set up the TLC website.

F. COMMITTEE REPORTS

The Relocation Committee met in September and discussed retaining office space for each employee or cubicles, breakroom, meeting room with 2,600 square feet preferred. \$25,000 could be set aside for moving costs in FY2011. NTRLS will go out for bid in May.

G. LIBRARY FOUNDATION OF NORTH TEXAS PROPOSAL

Tabled until further notice.

H. CONSIDERATION OF TUTOR.COM CONTRACT

The contract remains the same. Pat Jefferson made a motion to allow Adam Wright to sign the Tutor.com contract contingent upon receiving all the agreements from the participating libraries. Barbara Chayer seconded. All were in favor. The motion passed.

I. NTRLS STAFF SPOTLIGHT – Paul Waak, Libraries for Literacy Coordinator

Paul Waak expounded on the Libraries for Literacy program and its goals of building relationships and program stability between libraries, schools, churches, library directors, and city management staff. Short term goals include providing seed grants, online toolkits and workshops, online literacy lunches, and online tools grant like Learning Express. The literacy program is funded by the Cooperation Grant and fundraising events like Close the Book on Hunger.

J. CONSIDERATION OF SYSREM DEVELOPMENT PLAN

Cecil Carter made a motion to approve the System Development Plan for FY2010. Pat Jefferson seconded. All were in favor. The motion passed.

K. DISCUSSION OF FALL CAMPAIGN

There was much discussion about the fall letter writing campaign to fundraise and necessary changes to be implemented for better results. Adam and Lynn will work on this project and send sample letters to the board for their approval.

L. CONSIDERATION OF PRIDDY CHARITABLE TRUST GRANT

Adam briefed the board on the stipends from Priddy being proposed. The stipends will be paid in three annual installments of \$15,000 for a total of \$45,000 for the rural librarians to attend TLA for a three year period. Cecil Carter made a motion to approve the Priddy Charitable Trust Grant as written. Barbara Chayer seconded. All were in favor. The motion passed.

M. PUBLIC PARTICIPATION

There was none.

N. ANNOUNCEMENTS

The System Assembly meetings are set for January 28, 2010 in Denton and May 27, 2010 in Fort Worth.

O. SET DATE OF NEXT MEETING

The next meeting is set for December 3, 2009 at 10:00 am.

P. ADJOURNMENT

Barbara Chayer adjourned the meeting at 11:40 am.

Approved by _____

Date _____